

THE RENO GEM AND MINERAL SOCIETY
JACKPOT OF GEMS SHOW[®]
VENDOR AGREEMENT

THIS VENDOR AGREEMENT (the “**Agreement**”) is entered into by and between THE RENO GEM AND MINERAL SOCIETY, INCORPORATED, a 501(c)(3) nonprofit organization (“**RGMS**”), and the undersigning VENDOR (“**Vendor**”). This Agreement shall be effective on the date that Vendor executes the Agreement and pays the deposit to hold their spot.

1. **Event and Location.** RGMS’s annual Jackpot of Gems Show (“**JPOG**” or the “**Event**”) is being hosted at the Reno-Sparks Convention Center at 4590 South Virginia Street, Reno, Nevada (Exhibit Hall 1A and 1B). The Event Hours are:
 - a. Friday, September 18, 2026 – 10 a.m. – 7 p.m.
 - b. Saturday, September 19, 2026 – 10 a.m. – 7 p.m.
 - c. Sunday, September 20, 2026 – 10 a.m. – 5 p.m. (collectively, “**Event Hours**”).

2. **Reservations; Payments; and Cancellation Policy.**
 - a. Prior to the Event, Vendor must complete the attached VENDOR RESERVATION form (the “**Reservation**”) and is required to pay a minimum of fifty percent (**50%**) of the total fees calculated pursuant to the Reservation by no later than **Friday, May 1, 2026**.
 - b. Vendor must pay the remaining balance of the total fees calculated pursuant to the Reservation by no later than **Thursday, September 17, 2026**, the day before the Event, or forfeit his/her place in the show.
 - c. All checks must be made payable to: THE RENO GEM AND MINERAL SOCIETY, INCORPORATED. ADDRESS: 480 S. Rock Blvd. Sparks, NV 89431 Attn: JPOG
 - d. A Vendor may request an electronic invoice to pay electronically by emailing Vendors@RenoGemandMineralSociety.org
 - e. Vendors may cancel on or before Friday, July 31, 2026, to receive a seventy-five percent (**75%**) refund of the amount paid.
 - f. Any cancellation after July 31, 2026, will be reviewed by RGMS to determine refund eligibility, if any.
 - g. In any event of cancellation, Vendor must contact the **JPOG Vendor Chair, Erika Bennett, at Vendors@RenoGemandMineralSociety.org**

3. **Event Parking and Setup.**
 - a. The Reno-Sparks Convention Center parking is very spacious and is free, but the doors closest to the Event are limited and are therefore on a first-come, first-served basis. The parking lot is not regulated or patrolled by RGMS, and RGMS is not responsible for any vehicles parked at the Reno-Sparks Convention Center, nor at any other parking location.
 - b. Booth Setup Hours:
 - i. Thursday, September 17, 2026, 12 p.m. – 6 p.m. Vendors will be allowed to offload items near the drive-in access on Thursday afternoon at the direction of RGMS staff or security.
 - ii. **All Booths must be set up before the Event start time of 10 a.m. and must remain set up until 5 p.m. on Sunday, September 20, 2026.**
 - iii. For any needed extended hours for Friday evening, please email the **JPOG Vendor Chair, Erika Bennett, at 775-240-5380 or Vendors@RenoGemandMineralSociety.org or the Show Director, Ann Marie McCann at 949-292-8167 or [ShowDirector@RenoGemandMineralSociety.org](mailto>ShowDirector@RenoGemandMineralSociety.org)**

4. **Event Booths.**
 - a. **Booths must be gem, mineral, or lapidary arts related**, including, but not limited to rough, slabs, cabochons, lapidary equipment, tools, books, handmade beadwork, gem or stone jewelry, precious metals, etc. As a reminder, this is a family-friendly event, so if any Booths do not reflect such, the Vendor will not be able to participate. Additionally, if the vendor has not previously participated in the JPOG Show, photographs are required of the types of products intended to be on display and sold.

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- b. Booth space is rented by the square foot @ \$2.50 per sq. ft. per the following breakdown:
 - i. 10ft. x 12ft. (120sq. ft.) \$300
 - ii. 16ft. x 12ft. (192sq. ft.) \$480
 - iii. 20ft. x 12ft. (240sq. ft.) \$600
 - iv. 24ft. x 12ft. (288sq. ft.) \$720
 - v. 24ft. x 24ft. (576sq. ft.) \$1,440
- c. Booth Setup
 - i. Booths can be configured at the discretion of the vendor as long as neighboring booths are not impacted in any way.
 - ii. Vendors may provide their own tables, chairs, and displays, but the vendor must cover the tables to hide table legs.
- d. Menu Pricing. To help reduce expenses for our vendors, RGMS is pleased to offer special menu pricing on the following items for the show duration:
 - i. Booth Power: \$100
 - 1. One (1) 15amp 120V outlet will be provided for each booth; a vendor may be required to run an extension cord to access. Vendors are responsible for providing their own lighting, with a maximum of 400w. per Booth. All lighting must be LED.
 - 2. All electrical appliances, including, but not limited to, power cords and plugs, must be electrically sound and fit standard electrical receptacles (note: any electrical installation must be approved by RGMS after the Booth has been set up).
 - ii. Wi-Fi 3MBPS Voucher: \$50
 - iii. Eight-foot (8'x 30") table and two (2) chairs: \$10
 - iv. Eight-foot (8'x 30") table: \$5
 - v. City of Reno Business License Fee: \$20
- e. Vendor is responsible for water containment in the display, *i.e.*, slab trays (note, any fugitive water must immediately be addressed and cleaned up by Vendor).
- f. Vendors are responsible for tracking sales tax. Vendors will be issued a one-time **Nevada Department of Taxation ("NDT") form and are responsible for the sales tax collected during the Event.** Vendor acknowledges that the taxes for payments collected during the Event are due on Sunday, September 20, 2026, and must be returned to the Information Table near the main entrance of the Event between 4 p.m. and 6 p.m. Failure to turn in the necessary form and pay the taxes will result in being reported to the NDT within ten (10) days after the Event. Note: Vendor with a valid Nevada State Tax ID number must print its number on the NDT form, sign it, and turn it into the RGMS Information Table by Sunday.
- g. Walls shall not be defaced in any way, and nothing is to be affixed to the walls.
- h. Vendors agree not to sublet the Booth space, as subletting is strictly prohibited.
- i. Vendors agree not to sell food and/or beverages.
- j. At all times during the Event, including setup and breakdown, Vendor shall maintain professional integrity and conduct. Any deviation attested to by RGMS and its volunteers shall result in immediate removal from the Event, without any refund(s) issued.

5. **Event Security.**

- a. No nighttime security will be provided. The doors to the show will be locked under supervision by the Show Director or designee, but neither the Reno-Sparks Convention Center nor RGMS is responsible for lost, stolen, or damaged items.
- b. During the Event, security shall be the sole responsibility of Vendor and are also responsible for the safety and liability of their own displays and products. The Reno-Sparks Convention Center and/or RGMS, and its volunteers, shall not be responsible for lost, stolen, or damaged items, including, but not limited to, inventory, artistic works, display materials, or artists' personal property (collectively, "**Vendor Property**") for any cause whatsoever during the Event. Furthermore, RGMS and its volunteers shall not be held responsible for any wrongful, misappropriated, and/or fraudulent transactions between Vendor and the JPOG Show participants during the Event.

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- c. RGMS, and its volunteers, will monitor the crowd and periodically walk through the Event area during Event Hours.
 - d. Vendor has a duty to report any issues to the RGMS Information Table near the main entrance of the Event.
6. **Limitation of Liability.** Vendor, his/her/its members, managers, officers, directors, employees, affiliates, agents, and other persons associated therewith understands and agrees to release and hold harmless RGMS, including, but not limited to, its officers, directors, employees, volunteers, affiliates, agents, contractors, and other persons associated therewith from and against any loss, claim of loss, injury including, but not limited to, reasonable attorney’s fees and court costs claimed by or resulting from a third-party or Vendor that arises out of or is in any manner related to, any act or failure to act by Vendor in connection with Vendor’s participation at the JPOG Event, including, but not limited to: Event setup, Event activities, any bodily injury from exhibits or activities or any fugitive water from an exhibit or activity, and Event breakdown.

Vendor, his/her/its heirs, assignors, executors and administrators, hereby agrees to indemnify, defend, and hold harmless RGMS from any and all penalties, violation, citations, claims, damages, demands, causes of action, suits, obligations, expenses, and liabilities which arise out of, relate to, or are in any way connected with the Event, any injury of Vendor or third-party, or any violation of this Agreement by Vendor.

7. **Event Breakdown.**
- a. Reminder, all Booths must remain set up until 5 p.m. on Sunday, September 20, 2026.
 - b. After the Event, Booth breakdown begins promptly at 5 p.m. on Sunday, September 20, 2026.
 - c. Vendor Property must be removed from the Reno-Sparks Convention Center by Sunday, September 20, 2026, at 8 p.m. Any items that remain will be considered abandoned by the Vendor.

BY SIGNING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND ALL OF THE TERMS AND CONDITIONS OF THE VENDOR AGREEMENT ABOVE AND AGREE TO SUCH TERMS.

AGREED TO BY:

Vendor Signature _____ Date _____

Printed Name _____

The Reno Gem & Mineral Society is excited to partner with the Atlantis Casino Resort Spa to offer our vendors and guests exceptional accommodations during the show!

To make your stay even more rewarding, we are offering a special vendor incentive: the first ten (10) reservations that include Thursday, Friday, and Saturday nights during the show will receive \$40 off per night — up to \$120 total savings.

We know that during the show weekend, your focus will be on your booth and connecting with customers, leaving little time to enjoy all the resort amenities. This exclusive discount is our way of helping offset the resort fee and saying thank you for being part of Jackpot of Gems.

Space is limited, so we encourage you to book early! Simply share your booking confirmation once your reservation has been made to secure your discount.

We look forward to welcoming you to an exciting and successful show weekend!

THE RENO GEM AND MINERAL SOCIETY

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September 18, 2026 – 10 a.m. – 7 p.m.

September 19, 2026 – 10 a.m. – 7 p.m.

September 20, 2026 – 10 a.m. – 5 p.m.

VENDOR RESERVATION

BE ADVISED THAT EVENT SPACES ARE NOT RESERVED UNTIL VENDOR RESERVATION AND PAYMENT ARE RECEIVED AND PROCESSED

Business Name:
Vendor Name:
Phone:
Address:
City, State, and Zip:
Email:
Each vendor will be listed in the Show Program. In the space below, please indicate the name and contact information (phone number, email address, or website) to be published.
Name:
Contact Information:
<u>Comments:</u>

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<u>Booth Size</u>	<u>Square Footage</u>	<u>Cost</u>	<u>Number Requested</u>	<u>Cost</u>
10' x 12'	120 sq. ft.	\$300.00	_____	\$ _____
16' x 12'	192 sq. ft.	\$480.00	_____	\$ _____
20' x 12'	240 sq. ft.	\$600.00	_____	\$ _____
24' x 12'	288 sq. ft.	\$720.00	_____	\$ _____
24' x 24'	576 sq. ft.	\$1440.00	_____	\$ _____

Additional Items (Optional)

- Booth Power \$100.00 \$ _____
 - Wi-Fi \$50.00 \$ _____
 - 1 table and 2 chairs # _____ x \$10.00 \$ _____
 - 1 table # _____ x \$5.00 \$ _____
 - City of Reno Business License* \$20.00 \$ _____
 - Atlantis Booking Discount (\$40 per night, up to \$120 savings) - \$ _____
- <https://bookings.atlantiscasino.com/promo?offerCode=7070586&hotel=MCRATL>

Atlantis Confirmation # _____

Total Due \$ _____

*The City of Reno Business License Fee can be waived with proof of the vendor's license. Submit a copy of your City of Reno Business License with your reservation.

By signing, I acknowledge and agree to pay the amounts calculated herein as outlined in the VENDOR AGREEMENT.

Vendor Signature _____ Date _____

Printed Name _____

For questions or concerns, please contact:

Erika Bennett, Vendors@RenoGemandMineralSociety.org (775) 240-5380

Ann Marie McCann, ShowDirector@RenoGemandMineralSociety.org (949) 292-8167